

**PERRY LOCAL SCHOOL DISTRICT
PERMIT USE OF SCHOOL FACILITIES**

Name of Group/Organization Making Request _____

Building Requested _____ Room(s) or Area Requested _____

Purpose _____

Date Requested _____ Time Entering _____ Time Leaving _____

Day of Week _____

SERVICES REQUIRED:

EQUIPMENT NEEDED:

_____ Custodial _____	_____ No. of Chairs _____	_____ No. of Tables _____
_____ Cafeteria _____	_____ Piano _____	_____ P.A. System _____
_____ Grounds _____	_____ Projection Screen _____	_____ Lecturn _____
_____ Other _____	_____ Riser _____	_____ Other _____

Have arrangements been made? Yes _____ No _____ If so, with whom? _____

The person in the group attending the activity who will be in charge and responsible for the group and/or activity, completes the following section:

I have read the attached Perry Local School's Board Policy, rules, and regulations of this permit and I hereby agree to all of the terms and conditions and I am legally responsible for the safety of the building and payment, if any. I, _____ (applicant's name and indemnifier), further agree to indemnify and hold harmless the Perry Local School District Board of Education and their agents and employees from all liability, claims, demands, or costs, for, or arising out of the use of the above listed facilities whether it be caused by negligence of indemnifier or the Perry Local School District Board of Education or either parties' agents or employees, or otherwise. I also understand that I will be charged for the facility if arrangements are made and I fail to appear and have not cancelled.

APPLICANT'S SIGNATURE _____

ADDRESS _____

TELEPHONE NUMBER _____ **DATE APPLIED** _____

****NO SMOKING PERMITTED IN THE BUILDING****

DO NOT write below this line

PERRY LOCAL SCHOOLS	RENTAL FEE _____	COPIES SENT TO
Date Cleared _____	Remarks _____	_____
By _____	_____	_____
(Building Administrator)	_____	_____
Approved <input type="checkbox"/> Disapproved <input type="checkbox"/>	_____	_____
Reason for disapproval	_____	_____
_____	_____	_____
_____	_____	_____
By _____	_____	_____
(Central Office Administrator)	_____	_____

Please submit original copy to the main office of the building being requested.