

**APPROVAL OF BOARD OF EDUCATION FOR PROFESSIONAL MEETINGS**

**TO:** \_\_\_\_\_

**C:** \_\_\_\_\_

**Your request has been approved** \_\_\_\_\_

**To attend** \_\_\_\_\_

\_\_\_\_\_

**Allowable expense per policy**      [   ]

**None**      [   ]

**Mileage is 27 cents per mile. (We allow 250 mile to and from Columbus.)**

**All expensed must be documented in order to be reimbursed.**

**A summary of that meeting and how it will affect your position must be attached to your expense account form.**

**Comments:** \_\_\_\_\_

\_\_\_\_\_

**Superintendent  
Perry Local Schools**