

RETAKE A QUIZ OR TEST

- You **may** retake any quiz or test in math.
- If you get an F on a quiz or test in math, you **MUST** retake it.
- The score you receive on the retake will replace your original grade, even if it is lower than your original score!
- You must work with an approved tutor before you can retake any test or quiz. An approved tutor is anyone who is:
 1. any adult – including Mr. Jackson
 2. a 6th grader in Community 6.1 and has earned an A or B on the graded assignment you want/need to retake.
 3. An older student (7th grade or older).
- **To schedule a retake with me, you must follow these steps :**
 1. Get a retake form from the shelf.
 2. Have your parent or guardian sign and date the retake form.
 3. Work with an approved tutor to improve your understanding of the content on the quiz or test you want to retake.
 4. Have the tutor sign and date the retake form.
 5. Bring the completed retake form to me **at least one day** before you want to schedule the retake.
 6. Be sure you schedule the retake within the given deadline!
(I announce the deadline each time I return graded tests/quizzes.)
- Once you bring the completed retake form to me, I will schedule a mutually convenient time for you to retake the test/quiz. If you elect to do the retake before school, I will give you a note to take home to your parents/guardians. You may schedule retakes during the following times :
 1. During Academic Assist
 2. During your study hall mod

REMEMBER TO SCHEDULE YOUR RETAKE WITH ME AT LEAST ONE DAY IN ADVANCE ! ☺

RETAKE FORM FOR MATH

Name _____

Period _____

Title of Quiz/Test

The deadline for this retake is :

A) Please have your parents or guardians sign and date this form to let me know that you have discussed your original test/quiz results with them.

(Parent's/Guardian's Signature)

(Date)

B) Meet with a tutor to study for your retake. Remember you can only retake the test/quiz once, so make it count! Have the tutor sign and date this form.

(A Tutor Is Anyone Who Is : An adult including Mr. Jackson, a 7th grader or older, or a 6th grader in community 6.1 who earned an A or B on the quiz/test you are going to retake.)

(Tutor's Signature)

(Date)

C) Check the time and the day that you want to schedule the retake. You must bring this completed form to me **at least one day in advance**!

<u>DAY</u>	<u>TIME</u>
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Monday

Tuesday Study hall mod(s) _____

Wednesday Academic Assist

Thursday

Friday

Date _____

D) Mr. Jackson will sign this form once we schedule a retake appointment. Be sure to give the appointment card to your parents/guardians! ☺

(Mr. Jackson's Signature)